

Marine Project Manager

About Us:

Pepperrell Cove Marine Services is a leader in marine construction, specializing in commercial diving, marine construction, and topside maintenance and repair. With a commitment to excellence and a focus on environmental sustainability, we take pride in delivering high-quality marine construction projects that exceed client expectations

Job Description:

The Marine Project Manager position is responsible for ensuring assigned projects are professionally executed in a timely and safe manner. The ideal candidate must have strong work ethic, ability to multitask, and can understand and execute written or verbal instructions.

Responsibilities:

- Schedule and manage all projects throughout the assigned region.
- Provide logistics support and dispatch of personnel and dive gear as needed for projects.
- Execute projects to meet customer needs as defined by the PCMS Project Manager and Field Engineer/Port Engineer.
- Manage commercial operations in accordance with current regulations.
- Oversee equipment operation, storage, and maintenance.
- Prepare and ensure timely and accurate submission of Safety Plans, Emergency Action Plans (EAP), reports and video files from the field to the Operations Manager or client as required.
- Supervise the team, assign work activities, set goals, monitor performance, and evaluate results.
- Attend project sites throughout the conduct of operations to ensure quality control and safe working practices.
- Review and submit timecards promptly to the Director of Operations
- Develop and maintain procedures for safe and efficient completion of repair work and share best practices with PCMS Director of Operations.
- Maintain post-operation After Action Reports (AAR) and conduct root cause analysis of any accidents or incidents (mechanical, or procedural) to ensure that PCMS are sharing best practices in the best interest of shared process improvement.
- Review job applicants and select personnel for hire in coordination with the Director of Operations.
- Develop and maintain relationships with existing customers under the guidance of the Director of Operations
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Requirements:

- Minimum of five (5) years in Marine Construction with Project Supervision experience is a MUST.
- Physical strength and stamina to perform the duties of the job.
- Boating experience; completion of a Safe Boaters Course or possession of a captain's license is preferred
- Willing to work outside in the elements.
- Possess a valid driver's license and clean driving record.

Preferred Qualifications:

Additional certifications in rigging, signaling, or other related areas.
OSHA 10 certification

Job Type: Permanent, Full-time